



Charities Housing

## SAN ANTONIO PLACE - RENTAL APPLICATION

PLEASE RETURN THIS APPLICATION TO:  
210 SAN ANTONIO CIRCLE, MOUNTAIN VIEW, CA 94040  
MONDAY THROUGH FRIDAY 9AM – 4PM



Equal Opportunity Housing  
TTY/VCO/HCO 711 to Voice:  
English 800.855.7100  
Spanish 800.855.7200

**Note: Use blue or black ink only. Do NOT use white-out. Cross mistakes with one line, initial and write corrected information next to it. Do not leave any blank information. Write N/A if information does not apply. All applications must meet this requirement to make the waitlist.**

**Special Needs:** Homeless ☐ Disabled ☐ Single Parent ☐

**Do you currently *live* in the City of Mountain View?** ☐ Yes ☐ No

**Do you currently *work* in the City of Mountain View?** ☐ Yes ☐ No

**If you work in the City of Mountain View, provide qualifying address:** \_\_\_\_\_

**I/ We understand that this property has a non-smoking policy, but Charities Housing cannot guarantee a smoke free environment** ☐ Yes ☐ No

### **APPLICANT HOUSEHOLD INFORMATION – List below all the people you expect to live in your household at Move-in**

Full Name	Relationship to Head of Household (HOH)	Date of Birth	Social Security Number	Phone Number (Cell/Home)	Student Yes or No
HH#1:	HOH				
HH#2:					

### **RENTAL HISTORY - List 2 years of residential history below**

**State your current living situation:** \_\_\_\_\_ Own my home \_\_\_\_\_ Live with friend/family \_\_\_\_\_ Renting \_\_\_\_\_ Lacking nighttime Residence

Your Current Address	
Landlord/ Contact Name	
Landlord's Phone #	
From/To Dates	
Reason for Leaving	

Your Previous Address	
Landlord/Contact Name	
Landlord's Phone #	
From/To Dates	
Reason for Leaving	

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** Are you expecting any future additions to your family due to pregnancy adoption, foster child(ren) or 50% custody of child(ren)? If yes, explain: \_\_\_\_\_

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** Have you or any member of your household ever been evicted from rental housing? If yes, describe: \_\_\_\_\_

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** Do you or any member of your household owe money to HUD, an apartment community, or previous landlord? If yes, list Name/Address/Amount: \_\_\_\_\_

### **TOTAL HOUSEHOLD INCOME**

**List all money earned or received by each member of your household below, including Uber, Lyft, Door Dash, Uber Eats, Etsy, etc.**

Family Member Name	Employment (Monthly Income)	Public Assistance (Monthly)	Child Support (Monthly)	SS/SSI/Pension (Monthly)	Unemployment (Weekly)	Other
#1	\$	\$	\$	\$	\$	\$
#2	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** Does anyone regularly give you cash or help you financially in any way? If yes, explain \_\_\_\_\_

\_\_\_\_\_ **Yes** \_\_\_\_\_ **No** Does anyone regularly pay some of your bills such as utilities, rent, phone, electric/gas? If yes, explain \_\_\_\_\_

**ASSET INFORMATION**

Below list all assets for each household member. List all assets such as Checking, Savings, CDs/Stocks/Bonds, Retirement Funds, Debit Card, Cash/Deposit box, 401K, Life Insurance, Bitcoin/crypto, Venmo, PayPal, etc. Please provide information below.

Family Member	Bank Name	Asset/Account Type	Account Number	Value

\_\_\_\_ Yes \_\_\_\_ No Do you or any household member own any real estate or mobile home? If yes, describe \_\_\_\_\_

\_\_\_\_ Yes \_\_\_\_ No Have you sold or disposed of any assets in the last two years? If yes, describe \_\_\_\_\_

\_\_\_\_ Yes \_\_\_\_ No Has any member of your household been convicted of a misdemeanor, felony, illegal manufacture or distribution of a controlled substance including marijuana? If yes, explain \_\_\_\_\_

**VEHICLES**

Make/Model \_\_\_\_\_ Year \_\_\_\_\_ Color \_\_\_\_\_ Tag # \_\_\_\_\_ State \_\_\_\_\_

Vehicle Registered to: \_\_\_\_\_

**ADDITIONAL CONTACT INFORMATION**, in case management is unable to reach you:

Person to Notify: \_\_\_\_\_ Phone ( \_\_\_\_ ) \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

Person to Notify: \_\_\_\_\_ Phone ( \_\_\_\_ ) \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

**FOR MARKETING PURPOSES**, please let us know how you heard of us:

\_\_\_\_ Newspaper Ad \_\_\_\_ Drove by \_\_\_\_ Resident Referral \_\_\_\_ Word of Mouth \_\_\_\_ Website Other: \_\_\_\_\_

**Note: All household members 18 and older must sign this application.**

The property shall be occupied only by the person(s) named in this application. Applicant(s) represent(s) the above information to be true, correct, and complete and hereby authorize(s) verification of the information provided, including obtaining credit report(s), Unlawful Detainer report(s), and criminal background report(s) at the cost of \$ 30.00 to be paid by applicant(s). Applicant(s) understand(s) and agree(s) that the landlord may disqualify applicant and/or terminate any rental agreement entered into for any misrepresentation made above.

_____ Applicant's Full Name	_____ Applicant's Signature	_____ Date
_____ Applicant's Full Name	_____ Applicant's Signature	_____ Date

**Applications are recorded according to the date/time of receipt. Incomplete applications will be rejected.**

Date/Time Application Received \_\_\_\_\_

## Tenant Selection Criteria – Application Attachment A



San Antonio Place Apartments is an affordable housing development located at 210 San Antonio Circle, in Mountain View, California. The property features 118 affordable studios units to serve qualified very low-income individuals. Charities Housing is the property management agent. Applicants not accommodated at San Antonio Place Apartments may also be considered for housing at other Charities Housing properties; therefore, they are encouraged to visit the agency's website for other housing availability at [www.charitieshousing.org](http://www.charitieshousing.org).

It is the objective of San Antonio Place Apartments to provide decent, safe, and sanitary housing at a reasonable rent for those who can demonstrate an ability to pay the rent, protect and care

for persons and property, and be responsible for themselves and their guests. To ensure that Residents are selected fairly, their qualifications for tenancy will be determined by evaluating their demonstrated performance, current financial status, and the applicants' ability to meet the rules and regulations of the property.

### HOUSING PROGRAM DESCRIPTIONS

**City of Mountain View** - the City of Mountain View has established a housing preference for individuals who live and/or work in the City of Mountain View. Preferences are subject to verification.

**Low-Income Housing Tax Credit Program (LIHTC)** – All 118 units at San Antonio Place are to be rented to low-income households, which qualify at 15%, 20%, 35% and 45% of AMI. Occupancy standards, income & rent limits are provided below.

**MHP Special Needs Population (SNP)** - 42 units are set aside for the Multifamily Housing Program (MHP) Special Needs Population (SNP), which qualify at 15%, 20% and 35%AMI. For the full term of the agreement, borrower shall restrict occupancy to the following Special Needs Population:

- Developmentally disabled households
- Homeless persons or persons at-risk of becoming homeless
- Mental illness
- Persons with HIV/AIDS
- Physically disabled households
- Single-Parent households

**McKinney Special Needs Program** – Total of 10 McKinney (HUD) units are designated for persons who are homeless and disabled. The McKinney units are financed by McKinney Act Funds and the occupants cannot pay more than 30% of their adjusted monthly income according to the HUD Handbook 4350.3. A separate waiting list will be established and maintained for those units. The McKinney unit wait list will meet the HUD's Continuum of Care (CoC) program requirements and will be monitored by the County of Santa Clara Office of Supportive Housing. Documentation Requirement For special needs units:

- Documentation of chronically homeless and disabled status
- Documentation of homelessness
- Three (3) months of paystubs for each person employed
- Documentation of any other income including social security, pensions, and child support
- Last bank statement for each account

Note: The application fee is waived for County referred applicants

**Project-based Section 8 program** – 30 units are designated for very low-income families. These Section 8 units will be rented to families referred to the property from Housing Authority of Santa Clara County.

***SAN ANTONIO PLACE***  
***210 San Antonio Circle, Mountain View CA 94040***  
***T: (650) 941-4223***

**OCCUPANCY STANDARDS**

**Studios:            1-2 persons**  
**1 Bedroom:        1-3 persons**

**INCOME LIMITS**

<b><i>AMI</i></b>	<b><u>1 Person</u></b>	<b><u>2 Persons</u></b>
15%	\$19,200	\$21,945
20%	\$25,600	\$29,260
35%	\$44,800	\$51,205
45%	\$57,600	\$65,835

**RENT LIMITS**

<b><i>AMI</i></b>	<b><u>Studio</u></b>
15%	\$431
20%	\$591
35%	\$1071
45%	\$1,391

*\* The above income and rent limits are subject to change as published by HUD, TCAC or other regulatory agencies*

*\*Minimum Income = 1.75 times the monthly rent.*